



Easter / Summer Playsimply

Application Form

Please complete all sections and please do not attach any additional sheets to this form. We may request additional information at assessment.

SECTION A: ABOUT YOUR ORGANISATION

Name of
organisation

Contact address

Postcode:

Contact names and details

	Main Contact	Alt. Contact
Name:		
Position:		
Telephone:		
Mobile:		
Fax:		
Email:		

Name of project you are applying for

Is your organisation

A registered charity	
Applying for charitable status	
Playcheme	
Social enterprise	
Residents group	

When was your organisation established?

Are you part of or affiliated to a larger organisation?

YES / NO

How many people are involved in your organisation?

Full time staff		Part time staff	
Committee members		Volunteers	

What was your organisation's total income in the last year?

£

Bank account details

(This should be an account in the name of your organisation with at least two signatories)

Name of bank / building society	
Account name	
Account number	
Sort code	

If you are successful cheques will be made out to the organisation name.

SECTION B: ABOUT YOUR APPLICATION

How many days will your project run?

Please tell us about the positive impact your project will have on the children, young people and wider community? (250 word max)

Please give an estimated number of children and young people who will benefit from the project.

Estimated age range of children and young people benefiting from the project. (please tick within box)

5 – 8 years	8- 12 years	12 – 15 years
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do staff and volunteers have a current Disclosure and Barring Service clearance? **YES / NO**

Explain how you know that people in your community want this project. What evidence have you collected about the project or activities you are planning. (Max 250 word)

SECTION C: Financial Information

Have you in the past received grant funding from MPAC or any other funder?
YES / NO

How much are you requesting in this application?

£

Are you seeking further funding from any other organisation for your play scheme?

YES / NO

If yes please give details:

Organisation	Amount applied for	Date of outcome

How much in total will your project cost to run?

£

Breakdown of amount requested inclusive of VAT

Volunteers expenses	
Number of volunteers	<input type="text"/>
How much per day	£ <input type="text"/>
Staff	
Publicity	
Play Equipment	
Play Activities	
Administration cost	
Other Costs	
Rent /utilities	
Insurance	
Total	£

What contribution, if any, is your organisation making towards the project (financial or in kind)?

Declaration

Before signing the application, please ensure you have completed all the sections in your application for. Also that you have enclosed the documents requested on the checklist below.

- A copy of your public liability Insurance Policy **Yes / No**

- A copy of your most recent bank statement OR a letter of confirmation from a community group that will accept funds on your behalf **Yes / No**

- A copy of your Child Protection / Venerable Persons Protection Policy **Yes / No**

- A copy Anti Bullying Policy

I am an authorised representative of the organisation. To the best of my knowledge, the information provided in this application form is correct.

Signature _____

Date _____